

# RENTAL ANNOUNCEMENT

TO: Picnic and Room Rental Patrons

FROM: Joseph G. Bertrand, Jr., Executive Director  
Hazel Crest Park District

DATE: April 15, 2021

RE: **PICNIC AND ROOM RENTAL ANNOUNCEMENT**

The Hazel Crest Park District is pleased to announce ***Online Only Reservations*** for park and room rentals will be available beginning Saturday, May 1, 2021.

All Picnic Reservations require an initial deposit of \$175 paid with a credit or debit card. For Room Reservations, an initial deposit of \$100, also by credit or debit card, is required. It is the renter's responsibility to read and understand all revised guidelines and facility changes for attendees as required by current COVID19 mandates and guidelines. Please print out this email in its entirety to fully complete the necessary application and all guideline information to be submitted to the park district via email at [info@hazelcrestpark.org](mailto:info@hazelcrestpark.org) or in-person, during Monday through Friday business hours.

**PLEASE NOTE:** In order to reserve your picnic or room rental date, you must have a Community Online Account. Past picnic or room rentals does NOT establish an online account. This is completed using the link below or visiting [www.hazelcrestpark.org](http://www.hazelcrestpark.org); signing into your online account or click below the sign in to "Create an Account". Carefully complete all information that is requested in the Community Online Account. Also please be sure to check for spelling and number accuracy for all information.

If during the process, you have any questions, please contact the Park District during normal business hours, Monday thru Friday, from 8am to 5pm (Closed 12pm to 1pm).

<https://hazelcrest.recdesk.com/Community/Member/Login>

All reservations will be accepted on a first come, first served basis. You will receive a confirmation invoice indicating your deposit was received. If you do not receive the deposit payment receipt, please check your SPAM folder. If not found, please contact the Hazel Crest Park District Customer Service at 708.335.1500 as soon as possible. No guarantee of dates can be made unless proof of deposit is generated.

Any additional questions, please call 708.335.1500 during business hours of 8am-12Noon and 1pm-5pm, Monday thru Friday.